

Kidblog Registration Instructions

Teachers

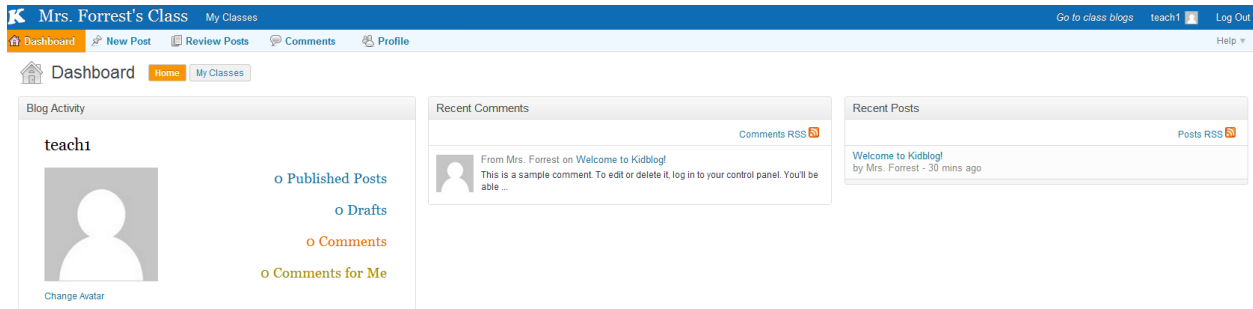
1. Go to <http://kidblog.org>
2. Select "Create A Class".
 - a. Complete the form and submit to generate a new class.
 - b. Your Dashboard for Kidblog will appear as below:

The screenshot shows the Kidblog dashboard for a user named Mrs. Forrest. The page has a blue header with navigation links: Dashboard, New Post, Review Posts, Comments, Users, and Settings. Below the header, there's a navigation bar with Home, My Classes, and Create New Class. The main content area features the Kidblog logo, a welcome message, and a congratulatory message about creating a new class. It also includes a 'Happy Blogging!' message and a 'Dismiss this message' link. The dashboard is divided into several sections: Blogging Activity (with counts for Published Posts, Pending Posts, Drafts, Comments, Pending, and Approved), Recent Comments (with a sample comment and a 'Comments RSS' link), Recent Posts (with a sample post and a 'Posts RSS' link), and Storage Space (with a 'Manage Files' link and a progress bar showing 0MB used out of 500MB allowed).

3. Select "add students to your class". (No emails required!)
 - a. Enter each user individually OR
 - b. Select "Bulk-Create Users"
 - This method, as explained on the web page, allows you to enter all the students in a two column spreadsheet with an assigned password.
 - Upload this spreadsheet, using the upload tool, to create all the user accounts.
 - "Student" is the default role.
4. Select "Settings" to determine the blog look and controls.
 - a. General – Class title, Class Web Address, Sign up Code, Timezone, Mobile Publishing
 - b. Theme – The look of the blog
 - c. Widgets – The options for the right side bar
 - d. Posts – Control of moderating posts, where posts are viewable, determine categories and tags.
 - e. Comments – Control of viewing and moderation of comments
 - f. Users – User settings

Students

1. Students go to your class web address. (ie. <http://kidblog.org/MrsForrestClass>)
2. Select their username and enter the password you created for them.
3. The student “Dashboard” will open with a summary of their activity and the recent comments and posts to the class blog directory will also be listed.



4. Students can go to “Profile” to customize their blog including:
 - Display name
 - Blog Title
 - Reset Password
 - Email (optional)
 - Avatar
 - Blog Theme
5. Select “New Post” to create a post.
 - Remind students to always use a category to help them sort their blog responses.
 - Posts can be kept as “Private” and then changed to “Public” when ready to share.